



***Dardanelle School District  
Board of Education Meeting***

June 9, 2014  
Education Center  
7:00 p.m.

-Minutes-

***Members Present:***

Sherry Hicks, President  
Jerry Don Woods, Vice-President  
Brandon Carter, Secretary  
Jerry Dawson  
Jody Sigle

***I. Call to Order***

President Hicks called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Mr. Woods moved to amend the agenda to transfer the following action items to action items by consensus: Property and Vehicle Coverage Bids, K-12 Student Insurance, District 2015-2016 Budget, Board Policy Changes, and Award Food Service Project to Chartwells. Motion carried 5-0.

***II. Statements from the Public***

None

***III. Discussion Items***

**A. Presentations by Energy Audit Companies**

Representatives from LSCO and Excel were present at the meeting to introduce their companies and proposals for an energy lighting savings project. Each company explained their product, expected savings, and projected costs to the district. Sylvania also submitted a proposal via mail. The board was in agreement that they would like to examine the proposals in more detail and have this as an action item at the July meeting.

**B. SubTeach USA**

Tammy Winn, Director of Operations for SubTeach USA, gave the board an overview of her company and all that encompasses their substitute placement program. She had met the previous week with administrators and attendance secretaries. Administration expressed full support in securing SubTeach USA for the substitute placement program noting that there would be benefits not only for staff and students, but also current substitutes.

Mr. Woods moved to amend the agenda to add SubTeach USA to the action items by consensus. Motion carried 5-0.

#### ***IV. Information Items***

##### **A. Wellness Report**

Mrs. Annette Sigle, school nurse, provided the annual wellness report. Her written report is included in the minutes.

##### **B. Building Reports/ALE Report**

Ms. Mary Lou Lane presented each of the board members and Mr. Thompson with handmade birdhouses from her students. She gave an overview of the alternative learning classroom as well as student accomplishments and goals that were met this year. She thanked administration for their support of the alternative learning classroom and looks forward to the upcoming school year.

##### **C. Curriculum Report**

Mr. Burris and Mrs. Kuras had no new business to report.

##### **D. Financial Report**

Jennifer Thaxton provided the financial report. The district has an ending balance of \$5,462,232.15 in total operating funds and \$1,119,963.10 in total building funds as of May 31, 2014.

##### **E. Maintenance and Transportation Report**

Mr. Vestal reported that summer maintenance projects are in full swing and summer construction projects have started.

#### ***V. Action Items* BY CONSENSUS**

##### **A. Approval of Minutes**

Approval of the May 12, 2014 regular meeting minutes and May 19, 2014 special meeting minutes

##### **B. Approval of Bills**

Approval of the May 2014 bills as submitted

##### **C. District Ex-Officio Financial Officer**

Administration recommended that the Superintendent serve as Ex-Officio Financial Officer for the District for the 2014-2015 school year.

##### **D. Property and Vehicle Coverage Insurance Bids**

Administration recommended accepting a bid from Arkansas School Boards Association Risk Management Program for a total premium of \$83,680.52 (\$10,775.01 vehicle, \$72,655.51 property, and \$250.00 mobile equipment). *This is an increase in premiums of \$23,470.03 from last year due to the addition of the new primary and other additional property improvements.*

#### E. K-12 Student Insurance

Administration recommended renewing the Student/Athletic Accident Insurance with Dwight Jones Agency for the 2014-2015 school year with a premium of \$43,964.66 for the Custom U & C Plan. *This is the same insurance we used for the 2013-2014 school year with a slight increase of \$1690.95 per year however there has not been an increase for the past two years.*

#### F. District 2015-2016 Budget

Administration recommended approval of the 2015-2016 District Budget as submitted to be published in accordance with the Annual School Election requirements and timelines.

#### G. Board Policy Changes

Administration recommended approving the following board policy changes:

- 1.2 Board Organization and Vacancies
- 3.6 Licensed Personnel Employee Training
- 4.37 Emergency Drills
- 5.4 Policy Deleted-Language moved to 3.6
- 3.2 Licensed Personnel Evaluations

#### H. Award Food Service Contract to Chartwells

Administration recommended awarding the Food Service Contract to Chartwells effective the 2014-2015 school year.

#### I. SubTeach USA Substitute Placement Program

Administration recommended entering into an agreement with SubTeach USA to provide substitute placements for the district effective the 2014-2015 school year.

Mr. Sigle moved to approve the action items by consensus. Motion carried 5-0.

### ***VI. Action Items***

#### A. Approval of Bids

##### *1. Trash Removal*

***\*\*Sealed bids were opened at the meeting are included in the minutes\*\****

After opening of the bids, Waste Management's bid was rejected because it did not specify the bid as a monthly or yearly charge. Therefore, there were two remaining bids by RTI and DC Trash.

Mr. Sigle moved to approve the low bid from RTI as submitted. Motion carried 5-0.

## 2. Banking

**\*\*A lone bid from Centennial Bank was received. Mrs. Thaxton opened the bid at the board meeting and it is included with the minutes\*\***

Administration recommended accepting the lone bid from Centennial Bank for the district's banking needs as submitted. Motion carried 5-0.

## 3. Dairy

A lone bid from Hiland Dairy was received as follows:

½ Pint Straw/Van Milk	\$.3568
½ Pint 1% Milk	\$.3440
½ Pint Choc Skim	\$.3568
4 OZ Orange Juice	\$.1882
4 OZ Grape Juice	\$.2250
4 OZ Apple Juice	\$.1850

## 4. Bread

A lone bid from Flowers Baking was received as follows:

100 % Whole Wheat Sandwich 20 oz.	\$1.65
100 % Whole Grain Sandwich 20 oz.	\$1.65
White Hot Dogs 8 ct.	\$1.20
100 % Whole Wheat Hot Dog 8 ct.	\$1.80
100 % Whole Wheat Hot Dog 30 ct.	\$5.20
White Wheat Hamburger Buns 8 ct.	\$1.80
100 % Whole Wheat Hamburger Buns 8 ct.	\$1.80
100 % Whole Wheat Dinner Rolls 24 ct.	\$2.86

Since the district has now entered into an agreement with Chartwells as the district's food service management company, no action was taken on the dairy and bread bids.

## 5. Tractor

Bids for tractors were taken by Mr. Vestal. After reviewing all of the bids, administration recommended accepting a low bid from Jimmy Witt for a 2012 Kubota L3200 Tractor as per attached specs for a total of \$14,000.00. (All bids are included with the minutes)

Mr. Sigle moved to approve the low tractor bid as submitted. Motion carried 5-0.

## E. Petitions for Student Transfer

Administration recommended approving a petition for student transfer from *name omitted* on behalf of her daughter, *name omitted*, to transfer from Russellville to Dardanelle effective the 2014-2015 school year.

Administration recommended approving a petition for student transfer from *name omitted* on behalf of her son, *name omitted* , to transfer from Pottsville to Dardanelle effective the 2014-2015 school year.

Mr. Sigle moved to approve the petitions for student transfer as submitted. Motion carried 5-0.

G. Out of State Travel Request

Administration recommended approving an out of state travel request from Coach Walker for the new assistant girls' basketball coach and Jared White to attend the Point Guard College in Denton, TX on July 8-12, 2014. The cost of clinic is \$375 per coach and includes all lodging and meals. They will use the school suburban for the trip. In addition, they will be taking four athletes (2 girls and 2 boys) and all of their expenses will be taken care of by the basketball booster club.

Mr. Woods moved to approve the out of state travel request as submitted. Motion carried 5-0.



## Executive Session

### Employment:

Administration recommended employing **Chelsea Davis** with a BA and 0 years of experience as a 8<sup>th</sup> grade Science Instructor and Jr. High Cheer Sponsor effective the 2014-2015 school year contingent upon completing the requirements of the pre-employment background checks.

Administration recommended employing **Christina Fraley** with a BA and 2 years of experience as a Middle School Skills Instructor effective the 2014-2015 school year contingent upon completing the requirements of the pre-employment background checks.

Administration recommended employing **Michael Modica** as a Bus Driver, Step 6, effective the 2014-2015 school year. He is currently a substitute and has completed all of the required pre-employment background checks.

Administration recommended employing **Darrel Campbell** as a Bus Driver, Step 4, effective the 2014-2015 school year. He is currently a substitute and has completed all of the required pre-employment background checks.

Administration recommended employing **Chason (Michael) Bowman** for Summer Maintenance 2014 at the current hourly substitute rate. He is currently on the substitute list and has completed all the required pre-employment background checks.

### Resignations:

Administration recommended accepting the resignation of **Janet Cheatham** effective the end of the 2013-2014 school year.

Administration recommended accepting the resignation of **Mary Buford** effective the end of the 2013-2014 school year.

Administration recommended accepting the resignation **Sunny Foster** effective the end of the 2013-2014 school year.

Administration recommended accepting the resignation of **Lyndsey Hill** from Jr. High Cheer Coach only effective the end of the 2013-2014 school year.

Mr. Woods moved to approve the entire executive session as submitted. Motion carried 5-0.

### **VIII. Adjourn**

At 8:07 p.m. Mr. Dawson moved to adjourn. Motion carried 5-0.

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Sherry Hicks, President

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Brandon Carter, Secretary